

ILTON PARISH COUNCIL

Dear Councillors

**YOU ARE SUMMONED TO ATTEND THE FULL COUNCIL MEETING OF
ILTON PARISH COUNCIL TO BE HELD AT 6.30PM ON TUESDAY 23rd
SEPTEMBER 2025 AT MERRYFIELD HALL, ILTON**

Terry Heath

Clerk to the Parish Council
16th September 2025

During the meeting there will be a public session, up to 30 minutes, to enable the electorate of Ilton to ask questions and make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes. The Chair will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

AGENDA

1. TO RECEIVE ANY APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST IN AGENDA ITEMS

3. CHAIRMANS OPENING REMARKS

4. APPROVAL OF MINUTES

Members will be asked to **RESOLVE to APPROVE** the minutes of the meeting held on 19th August 2025 with one amendment to the published draft minutes, that being to add to min ref 2025/139 the following 'A MoP stated the land at Copse Lane is an asset that belongs to the village and its residents and that Council should hold a public consultation before the land is sold'

5. PUBLIC SESSION

Members of the public may raise any appropriate matter for report

6. SOMERSET COUNCILLOR REPORT

A report to be provided by Somerset Councillors

7. FINANCIAL MATTERS

- a. Bank Reconciliation Statement as of 31st August 2025 – for **APPROVAL**
- b. Members will be asked to **APPROVE** a list of payments and **NOTE** receipts for August 2025. Details circulated prior to the meeting by the Clerk
- c. Council members to **NOTE** receipt of the financial report for period ending 31st August 2025, including the accounting statement
- d. Council to **APPROVE** the disbanding of the finance committee

8. STAFFING COMMITTEE

Council to **CONSIDER** appointing member(s) to the Staffing Committee and **APPROVE** its chairperson

9. ASSERTION 10

Council to be briefed on the implications of the 2025 edition of the Practitioners' Guide Assertion 10, Digital and Data Compliance and **AGREE** a forward action plan

10. FOOTBALL PITCH

Council to **NOTE** the signed agreement between the Parish Council and Ilminster Youth Football Club for use of the pitch between 1st September 2025 and 30th April 2026.

11. PLANNING

- a. Council to **SANCTION** new planning applications received since the last Parish Council meeting
 - i. 25/02105/LBC, Internal remedial works to floor, walls and joinery (Implemented). Ye Olde Well Cottage, Cad Road, Ilton, Ilminster, Somerset, TA19 9HF
- b. Council to **NOTE** the position of current and determined planning applications, details circulated to members ahead of the meeting

12. VOLUNTEER TASK AND FINISH GROUP

Following agreement at the August 2025 meeting on the process for tasking, Council to **AUTHORISE** the closure of the volunteer task and finish group

13. VOLUNTEER GROUP

- a. Cllr Pidgeon to **REPORT** on tasks delivered since last meeting
- b. Members are asked to **APPROVE** putting in place a 'hard stand' for the Merryfield bench at a cost of up to £400.00
- c. Council to **APPROVE** the purchase of a Christmas tree up to the value of £200.00

14. PARISH RANGER

- a. Members to **APPROVE** a prioritised list of tasks for the Parish Ranger

15. PLAY AREA

- a. Council to **APPROVE** the forming and appointing members to a task and finish group, led by Cllr. Pike to consider the objectives, benefits, costs and administration of installing CCTV in the play area with recommendations made back to Council at a future meeting

16. CRIME, DISORDER AND COMMUNITY SAFETY

To **RAISE** any concerns or issues within the Parish that require action

17. HIGHWAY MATTERS

- a. To **RAISE** any concerns or issues within the Parish that require action
- b. Council to **APPROVE** the forming and appointing members to a task and finish group, led by Cllr. Pike to consider the objectives, benefits, costs and administration of speed indicator devices to be deployed in the village with recommendations made back to Council at a future meeting
- c. To **CONSIDER** options associated with reported parking issues in the location opposite Merryfield Hall entrance

18. CORRESPONDENCE

To **CONSIDER** any correspondence that requires a Council decision

19. ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT FULL COUNCIL MEETING

Members to **ADVISE** the Clerk on agenda items to be considered at the October 2025 meeting

20. DATE AND TIME OF NEXT MEETING

The next meeting of council is planned for Tuesday 28th October 2025 starting at 6.30pm

21. EXCLUSION OF PRESS AND PUBLIC

In accordance with Schedule 12 of the Local Govt Act 1972, Council are asked to **RESOLVE to APPROVE** the exclusion of press and public for discussion of commercial in confidential business

22. WELLINGTONIA TREE (CHURCHYARD)

Members are asked to consider quotations for tree works as recommended in the Picus testing report and **APPROVE** a contractor to undertake the work

23. NORTH AND SOUTH DITCHES (RECREATION FIELD)

Members are asked to consider quotations for ditch works as recommended in the drainage survey report and **APPROVE** a contractor to undertake the work

24. SEEDING OF AREAS IN CEMETERY AND RECREATION FIELD

Members are requested to consider quotations for grass seeding of two areas of the recreational field and a corner of the cemetery (vacated by the removal of the soil heaps) and **APPROVE** a contractor to undertake the work.

END OF AGENDA